

**Issue Date: March 16, 2025**

**From:** Jessica Lopez  
Procurement and Contracts Coordinator, Palm Beach MPO

**Re: Amendment No. 1 to RFP 2026-01 IT Services & Management**

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The amendment issued is to revise Section 2.11 DBE Reporting to be removed in its entirety from the RFP. Revised language will be struck through.

#### ~~1.1 DISADVANTAGED BUSINESS ENTERPRISE~~

~~Disadvantaged businesses, as defined by 49 Code of Federal Regulations (CFR), Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise (DBE) Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.~~

~~The MPO, the CONTRACTOR, and the MPO's other contractors, shall take all necessary and reasonable steps to ensure the disadvantages businesses have an opportunity to compete for and perform the contract work of the MPO, in a non-discriminatory environment.~~

~~The MPO, the CONTRACTOR, and the MPO's other contractors, shall not discriminate on the basis of race, color, national origin, sex, age, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, religion, family status, or any other characteristic protected by federal, state, or local laws, in the award and performance of its contracts.~~

~~The policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 330, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code.~~

##### ~~A. CONTRACT AWARD CRITERIA~~

~~The MPO is required to implement the FDOT DBE Program on any contracts with FHWA funds. In accordance with 49 CFR Part 26.21, and the FDOT DBE Program Plan, DBE participation on FHWA-assisted contracts must be achieved through race-neutral methods. FDOT operates a 100% race and gender neutral DBE program. Therefore, no specific DBE contract goal may be applied to this project.~~

- ~~a. The MPO will not require use of DBEs by the consultant as a matter of contract, nor will it seek sanctions for failing to use DBEs.~~
- ~~b. The MPO will not use bidder DBE commitments to evaluate bidder proposals or to select the winning consultant.~~
- ~~c. The MPO will not employ local or regional preferences in the evaluation or award of the~~

~~contract.~~

- ~~d. The MPO is precluded from using any business program besides the Florida Department of Transportation (“FDOT”) DBE program. County or municipal small, minority or women’s programs will not be used in award, evaluation, or delivery of the contract.~~

~~Certified DBE’s are listed in the Florida Unified Certification Program (UCP) DBE Directory, who by reason of their certification are ready, willing, and able to provide and assist with the services identified in the scope of work. Assistance with locating DBEs and other special services is available at no cost through FDOT’s Equal Opportunity Office DBE Supportive Services suppliers.~~

~~More information is available by visiting:~~

~~<https://www.fdot.gov/equalopportunity/dbecertification.shtm> or calling 850-414-4750.~~

### ~~**B. DBE Certification**~~

~~Only those firms certified by FDOT or other participants in Florida’s Unified Certification Program at the time of proposal opening shall be reported. It is the responsibility of the respondent to confirm and document the certification of any proposed DBE.~~

### ~~**C. DBE Reporting**~~

~~All bidders are required to complete and submit the DBE Bidder Opportunity List form as part of the submission package. The DBE Bidder Opportunity List form is included as Attachment F of this RFP package.~~

~~The selected consultant is required to complete a Commitments and Payments report. This report must indicate whether the consultant will utilize Disadvantaged Business Enterprises (DBEs) for the awarded contract.~~

- ~~● **No DBEs:** If the consultant indicates no DBE participation, they may proceed with submitting the Commitments and Payments report.~~
- ~~● **DBE Participation:** If the consultant indicates DBE participation, they must provide a detailed list of DBE commitments and subcontractors within the Commitments and Payments report.~~

~~The consultant is obliged to update the Commitments and Payments report at least every thirty (30) days to reflect on current commitments and payment statuses.~~

~~The selected consultant may be required to use the FDOT EOC system to report the use (or lack thereof) of DBEs. The consultant may be required to enter both its DBE commitments and subcontractor list in EOC. Once using the FDOT EOC System, the selected consultant must access FDOT at least every thirty (30) days to update commitments and enter EOC payments.~~

~~Assistance or information about the FDOT EOC System can be found by contacting the system administrator at [eeohelp@dot.state.fl.us](mailto:eeohelp@dot.state.fl.us).~~

~~Rules;~~

All other terms and conditions of the original RFP Document remain unchanged.