



Issue Date: April 3, 2026

From: Jessica Lopez
Procurement and Contracts Coordinator, Palm Beach MPO

Re: Amendment No. 1 to RFP 2026-02 Janitorial Services and Supply

This Amendment issued is to revise the following for RFP 2026-02:

- Section 1.4
 - to include a Facility Site Visit Day on 4/9/2026 at 10:00 am
 - Revise the deadline for questions or comments to 4/13/2026
 - Revise the Closing Date to 4/20/2026
 - Revise the Public Opening of Sealed Bids Date to 4/21/2026

1.1 1.4 TIMETABLE

The anticipated schedule and deadline for the RFP and Contract approval are as follows:

Activity	Date	Time	Location
RFP available for download	3/27/2026	4:00 p.m.	www.PalmBeachMPO.org/Business and www.DemandStar.com
<u>Facility Site Visit (Optional)</u>	<u>4/9/2026</u>	<u>10:00 am</u>	<u>301 Datura Street, WPB FL 33401</u>
Deadline for receipt of questions or comments	4/10/2026 4/13/2026	4:00 p.m.	Submit via e-mail to finance@PalmBeachMPO.org
Response to questions and RFP amendments (if any) available for download	4/15/2026	4:00 p.m.	www.PalmBeachMPO.org/Business and www.DemandStar.com
Deadline for receipt of proposals	4/17/2026 4/20/2026	4:00 p.m.	www.DemandStar.com or Palm Beach MPO 301 Datura Street West Palm Beach, FL 33401

Activity	Date	Time	Location
Public Opening of Sealed Bids	4/20/2026 4/21/2026	2:00 pm	Palm Beach MPO 301 Datura Street West Palm Beach, FL 33401
Staff Selection Committee Meeting	4/29/2026	9:00 a.m.	Palm Beach MPO Internal Meeting
Posting of Short List (If applicable)	4/29/2026	4:00 pm	www.PalmBeachMPO.org/Business and www.DemandStar.com
Oral Presentations (if necessary)	5/1/2026	TBA	Palm Beach MPO 301 Datura Street West Palm Beach, FL 33401
Posting of Notice of Intent to Award	5/6/2026	4:00 pm	www.PalmBeachMPO.org/Business and www.DemandStar.com
Estimated Award Date	5/21/2026		Palm Beach MPO 301 Datura St. West Palm Beach, FL 33401
Contract Start Date	07/01/2026		

NOTE: The MPO reserves the right to alter the above activities, places and/or times at the MPO's sole discretion.

- Section 1.5
 - Revise the Closing Date to 4/20/2026.

1.5 ENTERING PROPOSALS

All proposals must be submitted by 4:00 p.m. on ~~04/17/2026~~ 4/20/2026.