



**From:** Jessica Lopez  
Procurement and Contracts Coordinator

**To:** Valerie Neilson, AICP  
Executive Director

**Date:** May 4, 2026

**Re:** Notice of Intent to Award RFP 2026-02 Janitorial Services and Supply

Following the completion of the evaluation process for RFP 2026-02 Janitorial Services and Supply, the Selection Committee recommends proceeding with the award to Clean Space LLC.

The Selection Committee conducted a thorough and impartial review of the responsive proposals in accordance with the established evaluation criteria. Based on the final scoring and ranking, Clean Space LLC was determined to be the highest-ranked firm and best suited to provide the services requested.

Vendor	Total Weighted Scoring	Rank
Clean Space LLC	93.33	1
Kleen-Tech Services LLC	93.00	2
Overtime Services Inc	82.00	3
RT Solutions Group LLC	80.33	4
Cleaner & Cleaner Services LLC	69.33	5
Crystal Building Maintenance	62.00	6

Accordingly, this memorandum serves as formal notice of the MPO's intent to award a contract to Clean Space LLC, subject to negotiations and final approval.

Approved:

Valerie Neilson, AICP  
Executive Director