

Issue Date: May 1, 2026

From: Jessica Lopez
Procurement and Contracts Coordinator, Palm Beach MPO

Re: Amendment No. 1 to RFS 2026-05 Building Facility Services

This Amendment issued is to revise the following for RFS 2026-05:

- Section 1.3 to revise the period of contract.
- Section 1.5 to revise the time for Oral Presentations on 6/23/2026 from ~~10:00 a.m.~~ to 2:00 p.m.
- Section 2.18 to include a not to exceed amount for the term of the contract and any extensions.
- Section 3.1 to include a not-to-exceed amount for the term of the contract and any extensions.

Section 1.3 Period of Contract:

1.3 PERIOD OF CONTRACT

The proposed effective date of this Contract is July 1, 2026. The MPO anticipates the Contract resulting from this solicitation will continue for a period of ~~thirty-six (36)~~ twenty four (24) months, expiring June 30, ~~2029~~ 2028. ~~Two (2)~~ One (1) additional twelve (12) month renewal option(s) may be offered at the MPO's sole discretion.

Section 1.5 Timetable:

Activity	Date	Time	Location
Oral Presentations (if necessary)	6/23/2026	10:00 a.m. 2:00 p.m.	Virtual meeting via Zoom available at www.PalmBeachMPO.org

Section 2.18 Award of Contract



2.18 AWARD OF CONTRACT

One (1) contract will be awarded to the responsive, responsible Respondent whose proposal is considered to be the most advantageous to the MPO based on the MPO's evaluation. Any contract awarded as a result shall be subject maximum not to exceed amount of \$35,000 for the full term of the contract inclusive any contract extensions. The MPO may reject proposals and readvertise for all or any part of this RFS whenever deemed in the best interest of the MPO. The MPO shall be the sole judge of what is in its "best interest."

Section 3.1 Proposal Requirements:

PRICE PROPOSAL

The Respondent shall include a price proposal in the submission for the scope of services including:

- Monthly Facility Maintenance Cost
 - MPO will require an 8-hour minimum for monthly services. This can be broken up into two days at 4 hours each or an 8-hour day for longer services.
- Hourly Rates for additional specialized services

If the price proposal varies based on any factors, Respondent must provide this information as well. The Respondent is responsible for the accuracy of the pricing provided as part of the Submittal. Any errors in providing an accurate price response due to inaccuracies in the provided template are the sole responsibility of the Respondent.

*Note: The total compensation payable under the resulting contract, inclusively of all monthly maintenance fees, hourly services, emergency services, labor, materials, and reimbursable expenses shall **not exceed Thirty-five Thousand Dollars (\$35,000)** over the term of the contract inclusive of any contract extensions.